

CITY OF ANDREW
APPLICATION FOR BUILDING PERMIT

In accordance with the Andrew City Code of Ordinances, the undersigned hereby applies for a building permit to build, reconstruct, alter, repair, bring into, move from one place to another, etc.

Applicant _____ Date _____

Mailing Address _____ Phone: _____ Email _____

Address where construction is to occur _____

Legal Description: Block(s) _____ Lots(s) _____

Application for Construction Type: ___ New Dwelling ___ Garage ___ Addition ___ Reconstruct ___ Alter
___ Repair ___ Storage Shed ___ Fence/Wall /Hedges ___ Deck/Porch ___ Other _____

Brief description of work to be done:

Estimated Costs of Project: _____

Beginning Construction Date: _____ Estimated Completion Date: _____

City Utilities Needed: ___ Water ___ Sewer ___ None

Are there Utility Easements on the property? _____ (There is to be no construction on any easement.)

REQUIREMENTS FOR APPLICATION & BUILDING PERMIT:

1. Approval of the City Council on all exterior structures is required **before** construction/repair is begun including fences, decks, porches, storage sheds, etc., along with moving any structure onto a property.
2. A detailed sketch with narrative **must be included** with this application showing all lot lines, distance from all lot lines, dimensions of proposed construction and any information required in determining location. Be specific and detailed in your sketch and in your narrative statement, so the application furnishes a complete picture, in words and drawing, of what you propose to do and the construction materials to be used.
3. Residential Area: Front Yard Required 30' Side Yard Required 7' Rear Yard Required 30'
4. If moving or altering, show existing construction in black and the proposed in red.
5. Application and a \$15.00 Permit Fee must be received at the City Hall **2 weeks** prior to the Council Meeting or Special Meeting that it is to be presented at and is good for **one year**. (A \$20.00 Permit Fee is required for applications requesting a variance.)
6. Building material and any debris from construction must be covered or secured to keep from flowing and littering neighboring properties.
7. All work activity allowed under permit shall be completed within one (1) year from issuance date of the permit. If the work is not complete, the applicant must obtain a new permit.
8. All work should be inspected upon completion by a person appointed by the Mayor to assure compliance to said Permit and City Ordinances.

By signing this application, I certify that all work done under the permit granted shall be in strict conformance with the Municipal Code of the City of Andrew, that NO work shall begin until a permit has been issued and that I understand that any violation of the code constitutes a misdemeanor, liable to punishment as set forth in City Code.

Signature of Property Owner as Applicant

Print Name

FOR CITY USE:

PERMIT # _____

Permit Fee Recd \$ _____ on ____/____/____

PERMIT ___ Approved ___ Denied Reason for Denial: _____